

CONWY AND DENBIGHSHIRE PUBLIC SERVICES BOARD

Minutes of a meeting of the Conwy and Denbighshire Public Services Board held in by video conference on Thursday, 23 March 2023 at 11.00 am.

PRESENT

Present:

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| Councillor Jason McLellan | Denbighshire County Council |
| Councillor Charlie McCoubrey | Conwy County Borough Council |
| Graham Boase | Denbighshire County Council |
| Rhun ap Gareth | Conwy County Borough Council |
| Justin Hanson | Natural Resources Wales (attending in place of Martin Cox) |
| Helen MacArthur | North Wales Fire and Rescue Service |
| Louise Woodfine | Betsi Cadwaladr University Health Board (Public Health) |
| Emma Lea | Betsi Cadwaladr University Health Board (attending in place of Libby Ryan-Davies) |
| Wendy Jones | Conwy Voluntary Support Conwy (CVSC) |
| Tom Barham | Denbighshire Voluntary Services Council (DVSC) |
| Carol Marubbi | Town and Community Council – Conwy representative |

Officers:

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| Amanda Jones | Conwy County Borough Council |
| Hannah Edwards | Conwy County Borough Council |
| Fran Lewis | Conwy County Borough Council |
| Mike Corcoran | Co-Production Network for Wales |
| Iolo McGregor | Denbighshire County Council |
| Karen Evans (Host) | Denbighshire County Council |
| Rhodri Tomos-Jones | Denbighshire County Council |
| Helen Miliband | Natural Resources Wales |
| Iona Hughes | Natural Resources Wales |

ALSO PRESENT

Observer – Councillor Gareth Sandilands (Denbighshire County Council)

1 WELCOME AND APOLOGIES FOR ABSENCE

Apologies were received from –

- Elin Gwynedd, Welsh Government
- Helena Kirk, North Wales Housing Association

- Owain Llywelyn, North Wales Police
- Libby Ryan-Davies, Betsi Cadwaladr University Health Board
- Mark Hughes, Natural Resources Wales

2 MINUTES OF LAST MEETING

The minutes of the Conwy and Denbighshire Public Services Board meeting held on 26 September 2022 were submitted.

Matter of accuracy, Helen MacArthur highlighted her name had been noted incorrectly.

RESOLVED that the minutes of the meeting held on 26 September 2022 be received and approved as a correct record.

3 MEETING ACTION TRACKER

The Chair, Councillor Jason McLellan, presented the meeting Action Tracker.

Community areas and the work done by Rachel were ongoing. Amanda Jones gave an update the work was ongoing Dr Rachel was in contact with officers to progress the matter. The other issues on the action tracker would be taken further with items in the meetings.

The board highlighted the need for engagement and noted that hybrid meetings would facilitate this more, as people could workshop between themselves face to face.

4 APPROVAL OF CONWY AND DENBIGHSHIRE WELL-BEING PLAN

The chair thanked all involved with the work carried out by officers on the well-being plan, which was echoed by Iolo McGregor.

Iolo McGregor, Strategic Planning and Performance Team Leader, Denbighshire County Council, introduced the Conwy and Denbighshire Public Services Board's Wellbeing Plan for 2023 to 2028.

Informed by the Well-being Assessment, the PSB has held multiple prioritisation discussions (in January, March and May 2022) supported by the Co-Production Network for Wales to consider what areas of concern would most benefit from PSB intervention. These discussions sought to identify the root causes of the problems identified in the assessment, considering their relationship to one another and the level of influence or control that the PSB has. Finally, it was agreed that one principal theme should be put forward to alleviate deprivation and inequality.

The PSB met again in July and agreed on the outline of a Plan to Make Conwy and Denbighshire equal places with less deprivation. A public consultation was launched on August 17 and ran until November 9. Simultaneously we triggered the 14-week period during which the Well-being of Future Generations Commissioner

must provide feedback on our draft plan, and those conversations took place between officers.

Work continued through the autumn to develop the Plan based on the feedback and intelligence received. We twice met with a representative of the Well-being of Future Generations Commissioner to discuss their feedback on the Plan. PSB support officers also met twice to develop the Plan and discuss feedback from the consultation, including a detailed response from partners at NRW. The draft Plan was then presented to the PSB on November 30,

Since November, it was handed to partner organisations to be accepted; as of Monday, all partners had agreed to be a part of the well-being plan. Other than that, officers wanted to see if the PSB had any feedback or whether there were any further amendments to take.

All members supported the plan; officers also confirmed that Welsh Government had given feedback and were fully supportive.

The board members highlighted that their respective organisations supported the Well-being plan.

RESOLVED that the Public Service Board approve the final Well-being plan for publication.

5 TERMS OF REFERENCE REVIEW

The Chair, Councillor Jason McLellan, presented the terms of reference review. The chair highlighted that the item was raised at the first meeting he chaired; however, it was suggested to be brought back for a more in-depth discussion.

The chair queried whether the terms of reference required some changing to allow further engagement with other regional bodies and whether more organisations could join the board, one suggestion was for Citizen's Advice Bureau to be invited to attend meetings as a board member.

It was suggested that any other partners joining the PSB would need to strengthen the aims rather than adding too many, and the meeting could be a talking shop. It was suggested that leadership should be included in terms of the PSB aimed to lead. The board indicated that the wording in paragraph 2.1 be changed to highlight how the board would lead on being ambitious, innovative and motivated to work together to find sustainable service solutions.

Discussions with third-party organisations were raised, and having seen who could or would join the board and what they could bring to the table, the board were happy to pursue the idea further.

It was also raised that the title of Public Health Wales required changing to Public Health. Also highlighted section 13 needed updating to reflect the statutory responsibilities outlined in section 3 (rather than paragraph 7).

RESOLVED that the Public Service Board note the Terms of reference review, and the above suggestions be investigated further.

6 REGIONAL PSB SUPPORT GRANT FOR 2023-2026

Amanda Jones, Corporate Performance and Improvement Manager, Conwy County Borough Council. This report was to inform the Board about the grant that has been made available from the Welsh Government (WG) to the North Wales region in 2023-24, 2024-25 and 2025-26 and how the funds have been allocated across the criteria set out by WG, detailing the type of activity proposed

The funding was intended to assist Public Services Boards (PSBs) in building their strategic capacity and capability, as well as strengthen community engagement and involvement to support PSBs in delivering the next cycle of the local well-being plan.

North Wales Public Services Boards (supported by officers) have considered how this funding can be used in the region to support the delivery of their Well-being Plans. The submission that has been developed is deliberately high-level and broad to accommodate all the Public Services Boards in the North Wales Region and allow flexibility.

The three areas for the support were –

- (i) Build strategic capacity and capability across the region
- (ii) Support delivery of Well-being Plans - across PSBs
- (iii) Support delivery of Well-being Plans across – communities

The board were invited to add work for the PSB which would fit into the areas; a proposal was verbally presented to develop a workshop with representatives of minority groups to look into the barriers people may face gaining employment in the public sector. This would be a workshop to inform all public organisations across the north wales region. This proposal was supported by the Board.

As in previous years, funding is offered on a health board footprint, with £103,892 being made available for the North Wales Region in the 2023-24 financial year. Flintshire County Council, as lead authority, has worked with the North Wales Public Service Board Management Group (comprising of officers with a role in supporting PSBs across partners) to submit the proposal for 2023-24.

The funding was no to be used for –

- Development/delivery of or maintaining of specific projects chosen by PSBs.
- Monitoring and evaluation activity to evidence outcomes and track progress over time (except for data portal maintenance).
- General partnership support.
- Funding permanent salaried posts (i.e. funded only through this support grant).

The committee thanked officers for the report; it was highlighted that North Wales received less than other regions; however, the assistance method was praised as all parties involved would benefit.

RESOLVED that the Public Service Board note the content of The Regional PSB Support Grant for 2023-2026

7 ACCELERATED CLUSTER DEVELOPMENT PROGRAMME

Hannah Edwards - Conwy County Borough Council, informed the chair that the reporting officer for the item could not attend the meeting and therefore the item could not be discussed.

8 FORWARD WORK PLAN

A copy of the Public Services Board forward work programme was presented.

- The board suggested that looking at other regional bodies and seeing how their work was carried out would allow the PSB to look at shared risks and issues and share good practices.
- A report on active travel was suggested to be brought to the board in September.
- The offshore wind farm item was raised, and whether there was an update which could be brought to the board, officers would look at the matter further.

Reiterating what was raised earlier at the meeting, the members agreed to look at hosting the next meeting through Hybrid means hosted by Denbighshire County Council.

RESOLVED that the forward work programme be approved.

The meeting concluded at 11:55 pm